

August 28, 2009

Dear Jefferson Parents/Guardians,

Welcome to the 2009-2010 school year! I look forward to working with you again this school year. I cannot tell you how excited I am – I feel blessed to be the principal at such a wonderful school: positive parental involvement, professional and caring staff, and terrific students! It is also nice to have “one year under my belt” here at Jefferson. I truly look forward to seeing all of you at this year’s “*Back-to-School Night*,” which is scheduled for *Thursday, September 10, 2009*. (*Please note the following times: 6–7:00 p.m. for parents of students in grades K-2 and 7–8:00 p.m. for grades 3-5.*) Please meet in the auditorium on this evening, and after a brief introduction you will be able to meet your child’s homeroom teacher.

The following programs will be represented or will have materials distributed at our Back-to-School Night: YMCA/Latchkey Program, PTO, Jefferson K+ (registration), Education First CU (“Savings Day Program” and membership opportunities), and Jefferson Safety Patrol. Important information will be covered and a lot of material will be distributed at the Back-to-School Night, so **PLEASE** be sure to attend. We need to work together for the benefit of our students...they deserve the best!

This school year begins with a half day on Tuesday, September 8, 2009. The schedule for this day only is as follows:

- * *No kindergarten students on this day. (They will report on Wednesday, Sept. 9, 2009 and will follow their regular daily schedule which is listed later in this letter.)*
- * *Students in grades 1, 2, 3, 4, and 5 will attend school 8:10 a.m. – 11:10 a.m.*
All students will be let in through the front doors beginning at 7:45 a.m. Students in grades 1, 2, and 3 should go directly to the auditorium, and students in grades 4 and 5 should go to the gymnasium. In each of these areas, grade-level signs will be posted. Students should locate their grade level sign, and their teachers will greet and assist them there.

The following routine will be the norm for the rest of the school year:

- * *Morning kindergarten students will attend school 8:10 a.m. – 11:10 a.m. Monday through Thursday, and 8:10 a.m. – 2:50 p.m. every Friday.* Students should line up the main front doors each morning. (They will be given a designated spot.) At 8:05 a.m., they will be greeted by a kindergarten staff member, who will walk them to the classroom. They will be dismissed by the south doors near the kindergarten classroom at 11:10 a.m. OR they will report to the K+ room if they have signed up for that program.
- * *Afternoon kindergarten students will attend school 11:50 a.m. – 2:50 p.m. Monday through Thursday, and 8:10 a.m. – 2:50 p.m. every Friday.* Students should line up by

the main front doors each morning. (They will be given a designated spot.) At 11:50 a.m., they will be greeted by a kindergarten staff member, who will walk them to the classroom. They will be dismissed by the south doors near the kindergarten classroom at 2:50 p.m. (If your child is signed up for the K+ program, they will begin school at 8:10 a.m. and can line up in their designated spot each morning.)

- * ***Students in grades 1, 2, 3, 4, and 5*** will attend school **8:10 a.m. – 2:52 p.m.** Students in grades 1, 2, and 3 will enter through the main doors at 8:05 a.m. (They will have designated line-up spots.) Students in grades 4 and 5 will enter through the north doors. They will be asked to stand on the walkway until entering the building at 8:05 a.m.
- * **PLEASE NOTE:** Due to lack of supervision, students will not be allowed to enter the building before 8:05 a.m. unless they are in the breakfast program or a member of the YMCA morning latchkey program. Therefore, please do not send students to school too early as they will have to stand outside unsupervised. On rainy days, and when the weather reaches temperatures of 20 degrees or colder, students will be allowed into the building earlier.
- * **ALSO NOTE:** Due to traffic congestion in the morning, please consider dropping off students on streets other than 15th – especially the older students (i.e. Alkali or 13th Street). **ALSO, DO NOT DROP STUDENTS OFF IN THE STREET.** This not only impedes traffic, but also is very dangerous! Thank you!

Important Paperwork Included in This Mailing:

- * **Jefferson Information/Rules Packet** (with pink form to sign)
- * 2009-2010 District Calendar
- * Free & Reduced Lunch form
- * Medication form
- * Pest Management Program form
- * Parent Volunteer Consent form
- * Other items will be distributed at our Back-to-School Night including the following: District Policy Guide, Grade Level Content Expectations brochures, new Emergency Cards, Positive Behavior Support brochures, and individual teacher items.

(Please remember to have students turn in their emergency card and the pink form that coincides with the Jefferson Information/Rules Packet as soon as possible...students will not be assigned a locker until these two items are turned in. PLEASE complete the volunteer consent form and free/reduced lunch forms ASAP as well! Thank you!)

Wow! There is always so much important information to share. A lot of it is in this letter and packet, but other information will be covered by teachers in the classroom, at Back-to-School Night, and through other means throughout the school year. If you have any questions, please call the office or stop in to ask.

Again, **WELCOME to the 2009-2010 SCHOOL YEAR!** It is going to be another **GREAT** year!

Sincerely,